

**Union Council
Meeting Minutes
September 26, 2016**

Present:

Juli Aulik, Adan Abu-Hakmeh, Lori Berquam, George Cutlip, Susan Dibbell, Caleb Foust, Jessica Franco-Morales, Carmen Gosey, Mark Guthier, Lily Hansen, Omar Jandal, Heidi Lang, Madison Laning, Peter Lipton, Deshawn McKinney, Samuel Park, Chris Verhaeghe.

Meeting called to order at 6pm

Minutes from the April 18 were approved as amended as follows:

Alex Her and Jane Oberdorf were not at the meeting. Lily Hansen and Adan Abu-Hakmeh were present. Aulik moved and Foust seconded. Minutes were approved as amended.

Orientation:

Mr. McKinney provided an overview on the Role of College Unions.

Ms. Abu-Hakmeh provided a brief history of the Wisconsin Union, an overview of Union programs and services as well as the organization's leadership structure.

Ms. Dibbell reviewed the Wisconsin Union's constitution and by-laws.

Ms. Hansen provided an overview of Shared Governance at the Wisconsin Union and the five Council committees that mirror the operating units of the Wisconsin Union.

Ms. Dibbell distributed a handout on how to read Wisconsin Union Financial Statements and reviewed the organization ended the 2016 fiscal year.

- The Union's fiscal year runs June – July.
- Overall the Union finished the year better than budgeted and expected. Was budget for a (165,161) loss but ended the year with a (145,598) loss while at the same time writing off some major projects like the kitchen and Lakefront on Langdon remodel.

Revenue:

Retail Dining - overall restaurant revenues were \$375K favorable. Rath/Brat Stand were the primary drivers.

Catering – Union South Catering sales were \$243K over budget projections.

Facility Rentals & Fees – Union South Hotel room rentals were \$90.5K over budget due largely to the increase in state allowed hotel rates and strong conference business.

Programs – Unfavorable due to Hooper Ski & Snowboard Club revenues being under budget \$128.5K. The Theater also had lower than projected box office revenue.

Seg Fees – enrollment was higher than projections.

Partnership/Wiscard Reimbursements – ATM commissions and sponsorships came in below budget.

Expenses:

Cost of Goods Sold – additional food and beverage costs related to favorable dining revenues.

Support Services – below budget due to vacancies.

Facilities and Program & Leadership – below budget due to vacancies in both areas.

Utilities/Taxes/Insurance/Telephone – Heating and Cooling expenses were \$65K under budget likely due to the building project.

Mr. Guthier provided an overview of Basic Roberts Rules of Order. Name card has summary of major motions used.

Mr. Guthier referenced the Annual Plan and Report on file in the notebooks.

Updates & Reports:

ASM – nothing

Mr. Foust provided an update on the status of the Riding Club. They moved successfully into a new facility. Also hired a new staff member. The team is full and the ended August with a small profit.

Ms. Abu-Hakmeh announced that the Meditation Room is open.

Mr. McKinney announced that all materials are in Box and will be put in box by 5pm on Thursdays. Agendas for future meetings will be pulled together on Wednesdays the week before each meeting.

Next Meeting – discussion on Amazon

Ms. Franco-Morales moved and Samuel seconded motion to adjourn.

Meeting adjourned.