

Union Council Meeting  
Minutes  
12.12.16

**In Attendance:** Juli Aulik, Adan Abu-Hakmeh, Lori Berquam, George Cutlip, Susan Dibbell, Caleb Foust, Jessica Franco-Morales, Carmen Gosey, Mark Guthier, Lily Hansen, Omar Jandal, Heidi Lang, Madison Laning, Samuel Park, Chris Verhaeghe

**Absent:** Peter Lipton, Deshawn MicKinney

Guests: Shauna Brenaman, Mason Muerhoff

Introductions of members present.

**Call to Order:** Adan Abu-Hakmeh made a motion to call the meeting to order at 6:07, Samuel Park motions to approve and Lily Hansen seconds. **The motion passes.**

**Approval of November minutes.**

- Juli Aulik was present. Adan motions to revise the November minutes to reflect Juli's attendance. Motion passes unanimously.

**Officer Nominating Committee.**

- Jessica Franco-Morales and Lori Berquam volunteer to serve on the officer nominating committee.

**Spring Meeting.**

- Council meeting will be held on Tuesday nights from 5:30-8:00pm (roughly)
  - Dates: January 17<sup>th</sup>, February 7<sup>th</sup>, February 21<sup>st</sup>, March 14<sup>th</sup>, April 18<sup>th</sup>, and April 27<sup>th</sup>

**Open Forum:**

- Jessica reminded Council members to plan ahead for long budget meetings. She also requested that in the future it should be made clear which agenda items are for discussion only and which are decision items. She also asked that discussion not be cut off in order to follow the schedule.

**Update on the Publication Committee Study**

- Adan reported that the Publications Committee Study has been delayed. A report will be provided at the late January and early February meeting.

**Babcock Ice Cream Update**

- Mark met with Dean VandenBosch of CALS, Bill Klein the Director of Babcock dairy, and Carl Korz, WU Dining Services Director. In the meeting it was reported that beef gelatin not pork gelatin is used. Babcock Dairy will explore additional flavors of Premium ice cream. Committee will be meeting

again in January and Bill Klein may be available to attend a future Council meeting.

### **Financial Report**

- Susan reported that the organization is doing better than anticipated: expenses are below budget with some slip in dining revenue due to the delay in opening of Memorial Union's first floor

### **Budget Process**

- **Segregated fees/Building Ready For Use Analysis**
  - Mark distributed a handout which lists Segregated Fee Distribution for 2016 and 2017 as well as a handout from 2014-15 which showed how segregated fees were used at the Wisconsin Union. Mark pointed out that wages for Dining and Program staff are not included in the Segregated Fee distribution. Members of Council showed support for the building ready for use analysis approach. Mark reported that he is assuming no seg fee increase going into the budget process but budget meetings are held in early January.
- **Student wage analysis**
  - Mark also distributed a handout with 4 student wage scenarios. This document was prepared last year as part of the budget process.
- **Directorate Budget**
  - Adan described the Directorate budget development process. Directors requested their committee budgets based on current programming and goals for the future. Directorate approved the committees' budgets and then the budgets were brought to the Council Administration committee for review and approval.
    - Jessica asked what happens to money not spent at the end of the year. Mark responded that any WUD money not used goes to support the Theater student ticket discount. Adan added that one committee may underspend which allows other committees to use those funds.
    - Mark clarified that the line items at this point are a suggested distribution for the lump sum funding for the Directorate. In spring, Council will see the specific committee budget requests.
  - Susan pointed out a mistake with Wilke fund, Adan agreed to correct the numbers
  - Concerns raised over money being misused, lack of actuals and 1.8% increase vs. 1.5% budget instruction.
  - Caleb **motioned to approve** the budget; Lily **seconded the motion** to approve, bringing the Budget into open debate
  - Debate centered around a lack of actuals and ambiguity in the budget
  - **Juli suggested withdrawing Caleb's motion to attain a sense of Board, and vote again** based on new information found in the WUD Budget document.

- Adan asks Caleb to withdraw his motion; **Caleb withdraws**
- Sam **motions to table the Budget** until the next meeting;
- Madison suggests adding a specific budget meeting, Susan and Mark agreed
- Adan **entertained a motion** that the number of leadership positions will not change based on the new budget; Sam **seconded the motion**
- **The motion passed unanimously**
- Adan **entertains a second motion** to table the budget until the meeting on January 17<sup>th</sup>; **motion passes** with Chris Verhaeghe the only vote opposed
- At the January meeting a 1.5% budget will be presented as well as actuals for 2015-16 and a summary of WUD gift funds.
- ***Full Union budget will be reviewed by Council on February 7<sup>th</sup>***

### **Committee Reports**

- **External Relations**
  - Omar reported that the committee will be reviewing alternative media sources
  - The committee has revised wording on various procedures to be approved by the Leadership Team
- **Administration**
  - Mark reported that amendment to WU1-1 is tabled until February meeting
- **Facilities**
  - Adan reported that quorum has not been reached at the meetings, but she is working on updating policies & procedures
  - The Cooperative Program Committee moved to create Gender Neutral bathrooms on the first floor of Union South during Sett Music shows.
- **Dining**
  - Amendment to policy DS1-5G
    - Revised to include putting up signs displaying consequences of providing alcohol to underage patrons near vending locations
    - Susan recommends changing “Parking Lot 1” to “Alumni Park”
    - Adan **motions to approve changes**, Madison **seconds the motion**
    - **Passes unanimously**
    - Revised policy on file
  - Amendment to policy DS1-9
    - Proposed to display detailed ingredients on all units serving food
    - Language will be changed to contain “ingredients” instead of “allergens”
    - Madison **motions to approve** the change, Sam **seconds the motion**

- **Passes unanimously**
    - Revised policy on file
  - **Program and Leadership**
    - Amendments to PL3-3:
      - Proposed to change title from “Purpose and Expectations of WUD Officers” to “Responsibilities and Expectations of WUD Officers”
      - Introduce language *“Officers are expected to fulfill responsibilities over the summer and to be available as need. At minimum Officers are required to return to campus and hold office hours, 10 hours weekly, beginning August 1.”*
      - Madison **motions to amend second sentence here**, but **withdraws motion**
      - Introduce language *“Outgoing officers are expected to assist in the training of incoming officers. This includes, but is not limited to, hosting at least one joint Outgoing/Incoming officer meeting and at least three 1 on 1 training sessions with the successor in your position.”*
      - Additional clarification added to Selection Criteria and Scholastic Requirements
      - Susan **motions to make an amendment** pertaining to relationship with Hoofers leaders
        - **Madison seconds; passes unanimously**
      - Jessica **motions to approve PL3-3 with designated changes**
        - **Adan seconds motion; passes unanimously**
        - Revised Policy on file
    - **Amendment to PL3-4**
      - Language added to include Hooper’s Council President within the Wisconsin Union Directorate committee directors
      - Minor clarifying language to other bullet points
      - Jessica **motions to amend language** under Responsibilities for Committee Management to “..Including creation of leadership roles and selection process of coordinators and Associate Directors.”
        - **Madison seconds motion; passes unanimously**
      - Sam **motions to approve PL3-4 with designated changes**,
        - Madison **seconds motion; passes unanimously**
        - Revised Policy on file

## Updates

Carmen:

- ASM passed sanctuary campus resolution to protect undocumented students.
- Campus Carry legislation is moving. Campus views this as a safety issue needing backing from parents, etc.

Jessica:

- Chancellor, along with many other Presidents, has signed a document supporting undocumented students.

8:25 PM: Adan made **motion to adjourn**; Jessica **seconds motion**; Meeting is **adjourned**