**Union Council Meeting**  
Minutes  
October 25, 2022

**Present:**

Lauren Damgaard

Saehin Kim

Jasmine Machhi

Brady Palzkill

Susan Dibbell

Mark Guthier

Heidi Lang

Steve Schaffer

Jason Stephens

Christina Olstad

Reilly Coon

Sophie Salewske

Kevin Jacobson

Paul Peppard

Marie Tuchscherer

Jenny Faust

**Guests:**

Danielle Brzezinski

Ed Janairo

Meeting called to order at 5:45 p.m.

Motion: Kevin moved approval of the September 20, 2022, meeting minutes. Jasmine seconded the motion. September Meeting Minutes were approved.

Land Acknowledgement read by Lauren

Introductions

**Open Forum**

* **Open Forum-** no speakers.

**Union Advisory Boards- Jasmine, Saehin, Brady and Lauren**

* + **Administration - Jasmine-** Jasmine shared that the administration board met and discussed the proposed Union Seg Fee budget, which will be discussed later in this meeting.
  + **Dining & Hospitality- Saehin-** Saehin shared that Dining met two weeks ago and reviewed their projects for the year and collected more ideas to discuss.
  + **Facilities- Brady**- Brady shared that they met two weeks ago, and they will be working on the Reflection Room, late night security for staff members and working on the Campus’ Zero Waste Initiative, making sure the Union is following.
  + **Social Education- Lauren-** Lauren shared that they met and talked about the Leadership and Engagement Partnership Policy, which will also be discussed later in this meeting.

**New Business**

* **Goal Presentation (Lauren)**
  + **WUD Goal Statement –** Lauren went through this year’s WUD Goal Statement. They will be focusing on transparency in their decision making and programming. They will be holding regular self-evaluations. They aim to appeal a broad student body, by engaging in a wide variety of programming.
  + **Vote on Goal Statement**
    - **Motion:** to approve the 2023 WUD Goals. Brady moved to approve the 2023 WUD goal statement. Jasmine second. Motion was unanimously approved.
* **Partnership Policy Review (Lauren)**
  + Lauren reviewed the current Partnership Policy that discussed at the last Social Education Advisory Board meeting. This is in box to review.
    - **Establishment of Partnership Relationships (SE4-3)**: the last policy was edited in 1985, so it was due for an update. It detailed that providing services/programs to other organizations is a part of the Wisconsin Union’s mission. It’s a way to formalize these relationships. Heidi and Lauren provided background on this policy and said that with the addition of new student groups, that this policy needed to be revised.
      * It now states that there will be a Departmental sponsorship, pledge of support and partnership agreement included.
      * Conditions for the policy: the organization must adhere to Union policies, will review partnership agreements periodically, when WUD enters an agreement, a WUD member will be represented in the decision-making bodies, and agreements will be documented and signed by the Union President and Union Director and, if applicable, the sponsoring unit.
      * Departmental sponsorship results in Union Council’s governance of future policies.

Related, a coordinating committee will be formed to help coordinate the leaders and groups. The committee will be chaired by the Union Council officers, and policies will go through Social Ed Advisory Board. The committee will meet 3 times a year, with the purpose of having different leaders to meet each other.

* + - * **Motion:** to approve the updated Partnership Policy. Kevin first. Reilly second. Unanimously voted yes. Motion approved.
* **Proposed Motion to expand the Union and Council’s authority (Mark)**
  + Mark described the purpose of the proposed motion (in Box). The purpose is to acknowledge the increasing ways the Wisconsin Union may serve students and the campus. The leadership of the Wisconsin Union recommends fully integrating our new partners into the Wisconsin Union organization itself and Union Council’s governing authority, as a result. With this full integration, the Union’s mission and reach will benefit and it will also be advantageous for the previously separate programs and services.
  + Student Affairs is organized by theme areas. In the past couple of years, it hasn’t been running as smoothly as it could be. Wanting to grow purposely is important for the Union. This document is to help with these. The staff recommend the Union move to a fully integrated model.
  + The motion is to extend Union Council’s involvement to: Fraternity & Sorority Life, Center for Leadership & Involvement the UW Conference Centers.
  + Each department will continue to be financially accounted for as distinct units within the Union’s financial reports.
  + New policies and procedures related to these units will be developed as required in the years to come and subject to approval by Union Council.
    - **Motion**: to approve the Document presented, stating that the Center for Leadership & Involvement, Office of Fraternity & Sorority Life and UW Conference Centers become part of the Union, with Union Council serving as their governing authority. Susan moved approval. Saehin second.
    - The group discussed the motion.
    - **Motion**: Jenny moved to split the motion. She moved having CfLI and FSL merge as the document states, but not the Conference Centers. Kevin seconded the motion. The vote was 3 for, and 8 opposed and 2 abstentions. The motion failed.
    - Mark discussed how the Conference Centers will still be a separate entity. Kevin brought up that he sees UW Conference Centers as being separate from Student Affairs, as they are not student centered. Susan explained that campus wants the Union to join with Conference Centers so there is a one stop shop for conferences and events. Jenny discussed that she doesn’t know if Union Council is the right body to run Conference Centers, as they are not student focused. Christina explained how one of the reasons for taking over Conference Centers was so that students were able to start using the Pyle Center, which they previously weren’t allowed to. She also explained how there are many other institutions that have Student Affairs and Conference Centers combined, as they do have events. Mark reminded the group that only high-level policies come to Union Council. Council does not get involved in day-to-day decision making.
    - **Motion:** to approve the original Proposed Motion Document. The vote was 11 yes, 1 opposed, 0 abstained. Motion passed.
* **Segregated Fee Budget Presentation (Ed)**
  + Ed Janairo reviewed the segregated fee portion of the Union’s operating budget. This is in box for review.
  + This was voted on and approved the Administrative Advisory Board.
  + This is a preliminary budget only and is designed to determine segregated fee portion of the FY24 budget. UW System has requested that the seg fee budgets be submitted by January. The full budget will be completed in February 2023. Anticipate $1.6 million more in seg fee expenses related to wages alone. December 8th is a meeting with the Union and SSFC, who must approve the Seg Fee Budget.
  + Ed discussed the Wisconsin Union budget basics, which include the Operating budget and the Debt Service Budget.
  + UW System policy allows that segregated fees can be used for expenses related to the operation, the dept service and other associated costs related to the student union that are not otherwise covered by the charges assessed to users in the Union.
  + **Recommendations:**
    - 1. Reduce debt service budget seg fee by $10.30.
    - 2. Increase operating budget seg fee by $10.30.
    - 3. Increase operating budget seg fee further to meet all anticipated seg fee expense increases except for the proposed RSO Support Staff (i.e. increase an additional $6.36).
    - 4. Table discussion on RSO Support staff until November meeting to hear further rational from related staff.
* Should there be a change to the current segregate fee to the Wisconsin Union? Ed is suggesting yes and explained his reasoning.
* Motion: to approve recommendations 1, 2 & 3. Jenny moved approval. Mark second. Vote was unanimously yes, motion approved.

**Officer Reports**

* President- Lauren shared that this summer the performing arts committee director resigned because of an offer to stay in Europe. A new search was conducted, and a new director was selected. Directorate has been busy with programming, with an upcoming 2 weeks full of events.
* VP of Internal Relations- Jasmine shared that they have been planning socials that have been going well. She is setting up a mentoring programming between Wisconsin Union Association members and WUD, and it’s going well.
* VP of External Relations- Saehin- she shared that they have a big campaign week coming up. It’s a passport concept, trying to get everyone to move around to all events.
* VP of Resources and Operations- Brady shared that he has been working on late night programming grant. WUD committee travel grants are due this week. He also informed the directors that they need to update their budgets.
* Secretary Update – Mark shared that there was vandalism at Memorial Union and Alumni Park in response to an event that happened last night.
* Treasurer Update – Susan shared that the Homecoming parade was last Friday and went well. The University Club is still not open. Beginning tomorrow, the Union is hosting a regional conference of college union staff and students-ACUI.

**Action Items & Updates**

* ASM update – Kevin shared that they are reviewing policies around their grant system.
* SSFC update- Kevin shared that they are working on their budgets.
* Dean of Students Update- Christina shared that the Dean of Students was involved in helping out at the protests yesterday. Their office has been receiving complaints on both sides about the speech.

Meeting adjourned at 7:55 p.m.